ICPE Application Scoring

Date Application Received:

Dates Application Reviewed (From/To):

Reviewer(s):

|  |  |  |  |
| --- | --- | --- | --- |
| **Section 1** | **Points Possible** | **Points Awarded** | **Comments** |
| Name of Institution | 2 Points |  |  |
| Date of Application | 2 Points |  |  |
| Letter of Intent | 6 Points |  |  |
| Institutional Background | 20 Points |  |  |
| **Total** | **30 Points** |  |  |

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| --- | --- | --- | --- |
| **Section 2** | **Points Possible** | **Points Awarded** | **Comments** |
| Name of Background | 1 Point |  |  |
| Program Background | 20 Points |  |  |
| Faculty Names and Qualifications | 2 Points |  |  |
| Duties and Responsibilities | 3 Points |  |  |
| Grading Policy | 2 Points |  |  |
| **Total** | **30 Points** |  |  |

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| **Section 3** | **Points Possible** | **Points Awarded** | **Comments** |
| Contact Information | 20 Points |  |  |
| **Total** | **20 Points** |  |  |

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| **Section 4** | **Points Possible** | **Points Awarded** | **Comments** |
| Records Retention | 7 Points |  |  |
| Confidentiality Policy | 7 Points |  |  |
| Website Security | 6 Points |  |  |
| **Total** | **20 Points** |  |  |

|  |  |
| --- | --- |
| ***Critical Error Description*** | ***Comments and Severity*** |
| Faculty qualifications do not meet ICPE standards |  |
| No contact with faculty members. Five (5) attempts. |  |
| Enrollment/Grade records do not meet ICPE standards |  |
| No contact with graduates. Five (5) attempts. |  |
| Records retention does not meet ICPE standards. |  |
| Confidentiality does not meet ICPE standards. |  |
| Website security does not meet ICPE standards. |  |

Application Score Breakdown:

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| --- | --- | --- |
| **Application Points** | **Critical Errors** | **Outcome** |
| >90 Points | Zero (0) | Approval – 5 years |
| 80 – 89 Points | Zero (0) | Approval – 3 Years |
| 70 – 79 Points | Zero (0) | Approval – 1 Year |
| >70 Points | Two (2) | Conditional – Timeframe to be determined by ICPE Review Committee |
| 0 – 100 Points | > Two (2) | Rejected |

Certified By:

Conference Call Date:

Date Filed: