**Application for Program Accreditation**

***Section 1: Institutional Information (30 Points Possible – No Critical Error Components)***

**Name of Institution:**

**Date of Application:**

**Letter of Intent:**

**Institutional Background:**

***Section 2: Program Information (30 Points Possible – 3 Critical Error Categories)***

***Complete Separate Section for Each Program (Maximum of three (3) Programs per Application)***

**Name of Program One (1):**

**Program Background:**

**Names and Qualifications of Faculty:**

**Contact Information for at least two (2) Faculty Members:**

**Faculty Duties/Responsibilities:**

**Grading Policy (Include Testing Accommodation Policy):**

*Name of Program Two (2) (If applicable):*

*Program Background:*

*Names and Qualifications of Faculty:*

*Contact Information for at least two (2) Faculty Members:*

*Faculty Duties/Responsibilities:*

*Grading Policy (Include Testing Accommodation Policy):*

*Name of Program Three (3) (If applicable):*

*Program Background:*

*Names and Qualifications of Faculty:*

*Contact Information for at least two (2) Faculty Members:*

*Faculty Duties/Responsibilities:*

*Grading Policy (Include Testing Accommodation Policy):*

***Section 3: Learner Specific Information (20 Points Possible – 1 Critical Error Category)***

**Contact Information for Recent Program Graduates: (See Instructions for Completing the Application for Program Accreditation to determine number of graduates required.)**

**Student Associations if Applicable:**

**Career Placement Services:**

***Section 4: Retention of Records and Data Integrity (20 Points Possible – 3 Critical Error Categories)***

**Records Retention:**

**Confidentiality Policy:**

**Website Security:**

**In addition to the above, please attach the following:**

* **Governance Documents**
* **Academic Policies and Procedures**
* **Student Handbook**
* **Website Policy and Procedure**
* **Quality Assurance Meeting Minutes**

**\*\*Note: Institution acknowledges to make ICPE aware if any information should change from the time of application submission to review decision.**

**See Application Scoring for Points and Critical Errors**